

## **Affiliate Liaison Committee Chair**

### Overview of Responsibilities:

- Maintaining current lists of Affiliate Organizations in good standing and their Affiliate Representatives. Encourage Affiliate organizations to send a representative to LC meetings to keep the committee informed.
- Affiliate Support Project
  - The Affiliate Liaison Chair will appoint a committee of five members from various regions of the state by October (biennially) to Award Affiliate organizations monetary awards to support worthwhile projects; award subject to availability of funds within the annual budget.
  - Publish criteria and application form in the appropriate newsletters.
  - Post awards in the first issue of the newsletter following convention and on the website.
  - Request newsletter article(s) from recipient organization regarding their project
- Determine Affiliate Status:
  - Solicit affiliate membership rosters and by-laws annually.
  - Affiliate status is determined.
  - Inform Affiliate applicants of their status.